

School: Catheryn Gates Elementary School

School Site Council (SSC)

Posting Date: October 10, 2017

Agenda*

Date: October 16, 2017

Starting Time: 3:30 p.m.

Location: Gates School Staff Lounge

Proposed Ending Time: 4:30 p.m.

All staff, parents, and members of the public are invited to attend the meeting.

SSC Members Present: _____

| Agenda Item (Time limit) | Action Requested | Person Responsible | Notes/Follow-Up |
|---|--|-----------------------|-----------------|
| Call to order (1 minute) | None | Chairperson | |
| Roll Call (1 minute) | None | Secretary | |
| Approval to Agenda (2 minutes) | Approval and/or modification of agenda | Chairperson | |
| Approval of Minutes (2 minutes) | Approval and/or modification of minutes | Chairperson | |
| Public Comment (5 minutes) | Under the open meeting law, issues raised during public comment may not be acted upon at this | Chairperson | |
| New Business | | | |
| Review roles/responsibilities and confirm election of officers | Elect Chair, Vice Chair and Secretary | Principal | |
| Site Plan Update | Review 17-18 Draft Site Plan and conduct an approval vote | Principal | |
| Calendar remaining SSC meetings for the 17-18 school year | Finalize meeting calendar | Principal | |
| Set the Agenda for the next meeting (39 minutes) | | | |
| Adjournment (1 minute) | Approval to adjourn meeting | Chairperson | |